



**BC Conference United Church of Canada
Request to be
Retained on the Roll BC 442**

yes, I agree

In submitting this form you confirm that the information is accurate, to the best of your knowledge

Name of Person filling out this form: _____ Email: _____

A. Identification of Ministry Personnel

Name (if different from above): _____ Email (if different from above): _____

Home address: _____ Telephone: _____ (c) _____

Presbytery: _____ Pastoral Year (July 1-June 30): _____

Status:

Ordained Diaconal

For the Following Reason:

- Continuing Education In search of a call/appointment Leave of Absence Long-term disability
 Maternity/Parental leave other employment

Please include description of educational program or position description of other employment:

I understand that this request must be renewed and approved annually for each pastoral year by the BC Conference Pastoral Relations Working Group

B. Pensions and Benefits Plan

Please include a brief description of your current/proposed relationship with the United Church Pension Group benefits plan:

C. Police Records Check

A current level 2 (vulnerable sector) police record check (original copy dated within the last six months attached) or sent to c/o Brenda Wolff, BC 4383 Rumble Street, Burnaby, BC, V5J 2A2. If a police records check has been completed within the last three years, or the individual is under the age of 25, a criminal records check (level 1) will be sufficient.

D. Action of the BC Conference Pastoral Relations Committee

BC Conference confirms receipt of this record and circulation to Conference officers as required. A copy of this form will be forwarded to the Ministry and Employment Unit of the General Council.

 Date: _____ Signature, BC Conference Representative Printed Name _____ Email _____

 Date: _____ Signature, BC Conference Staff Printed Name _____ Email _____

E. Receipt by Ministry and Employment Unit

 Date: _____ Name MEPS _____ Email: _____

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the Personal Information Protection and Electronic Documents, Act (2000, c.5).