

## **Pitt Meadows United Church**

### **Job Description for Accompanist (Piano/Organ)**

**Job Summary:** The purpose of the Accompanist is to play the piano and/or organ for regular worship services and other special services (e.g., Christmas Eve, Good Friday, funerals, weddings, etc.).

#### **Accountability:**

Accountable to the Board. The Board to delegate supervision / oversight and ensure Accompanist is informed.

#### **Working Hours**

- Sunday Services - approximately 0845-1030
- Choir practice - one evening a week, approximately 1930-2030 (September - June)
- Other special services as scheduled (e.g., Christmas Eve, Good Friday)

#### **Duties and Responsibilities**

- Provide music for worship services and other special services (piano and/or organ)
- Provide music for funerals/memorial services and weddings when requested

#### **Qualifications:**

- Ability to proficiently play the piano (minimum Grade 8 piano preferred)
- Ability to be work as a team member in consultation with the Music Coordinator and other band members

#### **Conflict Resolution**

- To be processed through Ministry and Personnel Committee

#### **Working Conditions**

- Wage rate is based on RCCO/CRCO Table of Recommended Salaries
- Working hours are:
  - 3.0 hours for weekly worship services and weeknight choir practice (Sep to Jun)
  - 2.0 hours for weekly worship services in July and August
  - 2.0 hours for special services
- Vacation entitlement: 2 weeks for first 2 years, 3 weeks thereafter; 1 week carry-over allowed
  - Note: Vacation time cannot be taken during Christmas and Easter services
- Compensation for weddings and funerals is negotiated with requester

#### **Termination of Employment**

- Unless dismissed for cause, two weeks' notice will be given for termination, by either party. No termination pay, beyond employment standards legislation, will be given at the end of employment.

#### **Review**

- Position description and candidate to be reviewed after 3 months, and then annually with the Minister, supervisor and a representative of the M&P Committee.

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<b>Document Name:</b>	Job description PMUC Accompanist FINAL	
<b>Owner:</b>	M&P Committee (for changes to job descriptions, contact M&P Chairperson)	
<b>Copies to:</b>	Board Chairperson, M&P Chairperson	
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