

Web Descriptor: British Columbia Conference is seeking an individual to fill the role of Conference Minister: LeaderShift in BC Conference on a half-time permanent basis, 17.5 hrs/wk.

- Job Number: 17-10
- Opening Date: April 21, 2017
- Closing Date: May 4, 2017

CONFERENCE MINISTER: LEADERSHIFT, BRITISH COLUMBIA CONFERENCE (17.5 HRS/WK)

British Columbia Conference, as part of the wider United Church of Canada, is called to serve God's mission in Jesus Christ, empowered by the Spirit, for a world of justice, peace, reconciliation and the integrity of creation. It provides leadership in the areas of personnel and pastoral relations, and offers a multitude of supportive services for Presbyteries and other ministries. It works collaboratively with the General Council office which is the national expression of The United Church of Canada. The current Mission Statement of British Columbia Conference is: *Healthy Communities of Faith and Ministries, Effective Leadership, Faithful Public Witness.*

LeaderShift is BC Conference's program for leadership development for church leadership. The purpose of the program is to provide support, skill development and mentorship to help church leaders manage successfully in the current context. The vision of LeaderShift is to support Christ-centered leaders with the inner and outer resources to offer spiritual leadership in this place and time.

Changing context, new expressions of ministry, and fresh challenges mean today's faith leaders need an evolving set of skills and tools. LeaderShift provides programs, retreats, coaching, and on-site support so that church leaders can faithfully respond to their call.

This position is appointed by the Executive Secretary. The Conference Minister will be supervised by the Conference Personnel Minister/Director of LeaderShift.

The Conference Minister will have responsibility for:

- Program design, including the creation and/or providing of leadership curriculum in workshop, retreat, conference or webinar formats, and the creation and evaluation of a leadership framework in consultation with the Program Director;
- Program delivery as required (booking and logistics to secure speakers, trainers and location facilities for LeaderShift events, in consultation with the Program Assistant);
- Design and management of the evaluation of all LeaderShift programs;
- Outreach and networking in the province in order to ensure church leaders are aware of programs and are able to provide feedback to LeaderShift on their needs and their context;
- Creation of a communications strategy, and the creation and overseeing of all communications materials for LeaderShift including the content for a website, Facebook, Twitter, posters, e-news, flyers, etc.;
- Development of relationships with champions or connectors throughout the Conference in order to provide relevant content and to overcome barriers to attendance;
- Development of partnerships with other leadership programs, trainers, religious education institutions, etc. to keep LeaderShift current, increase the program's profile, and to maintain the budget goals.

QUALIFICATIONS

Reasonable accommodation will be made to enable individuals with disabilities to perform the essential functions.

- Good written and oral communication skills in grant or proposal writing and promotion;
- Strong interpersonal communications and relationship-building skills;
- Experience in presentations, public speaking, and outreach; comfort in presenting to a variety of audience;
- A strong understanding of the leadership and skill needs and challenges of church leaders; ideally experience in paid accountable ministry;
- Solid communication skills in writing, marketing, and comfort with web and social media; design skills would be an asset;
- Experience in developing curriculum, ideally for a leadership program, in multiple formats;
- Experience in workshop and conference design.

VALUES

- Excellence: The Conference Minister will strive to excel in this work and seek to find innovative and effective ways to accomplish the vision of the work.
- Leadership: The Conference Minister shall take initiative and be proactive in achieving the vision of this work.
- Cooperation and Consultation: The Conference Minister will need to work with many people, staff, and levels of governance in this project. The Conference Minister shall be proactively cooperative in working with these people, displaying both leadership and flexibility.
- Respect: The Conference Minister will show respectful behaviour and language toward all persons. Sensitivity and understanding will guide all relationships, and in particular, where culture, ethnicity, gender, sexual orientation, gender identity, disability, or age are relevant.
- Confidentiality: Regulations regarding confidentiality and privacy as defined by The United Church of Canada and appropriate government regulations shall be followed.

COMPENSATION:

This position has a pro-rated 2017 salary range of \$29,092 - \$44,071.

WORKING CONDITIONS:

This position functions either from the Conference Minister's home office or from another local office. Occasional travel within the Conference is required. Attendance at evening and weekend meetings will also be required. An overnight Conference staff retreat is held at least annually. This is a ½ time (17.5 hrs/wk) permanent position.

HOW TO APPLY

Interested applicants are invited to submit their resume, quoting the job number to:

D. Collier
Human Resources
E-mail: apps6@united-church.ca