

# Van Dusen Fund Grant Application

Return to:

BC Conference-The United Church of Canada  
4383 Rumble Street, Burnaby, BC V5J 2A2  
Tel: 604.431.0434 Fax: 604.431.0439  
Email: ntang@bc.united-church.ca  
1-800-934-0434

Office Use Only

Date Received:

File #:

Program Name:		Amount Requested:	
Applicant:			
Mailing Address:			
Postal Code:			
Phone:	Fax:	Email:	
1. Contact Person:	Phone:	Email:	
2. Contact Person:	Phone:	Email:	
Please provide 2 References			
(Referees are required to have knowledge of both the applicant and the program)			
Name:	Phone:	Email:	
Mailing Address:			
Postal Code:			
Name:	Phone:	Email:	
Mailing Address:			
Postal Code:			
Presbytery/Conference has reviewed and approved this application.			
Name:		Title:	
Presbytery		Date:	
Signed:		Email:	

## What to include in your application:

1. Describe the nature of your program, including specific goals.
2. Identify individuals involved and the anticipated start date.
3. Describe the context of the event - i.e. Is this a part of a larger initiative? What and how is it related to other events that have happened before or will happen later?
4. How does it fit the mission goals of BC Conference?
5. Identify and describe resources needed and where they come from.
6. Provide a comprehensive budget, indicating all revenue sources (event fees, other grants, in-kind donations, and all expenditures).
7. Provide details on how and when you will evaluate your completed project against your original goals.

**\*\*Communication will be sent to all applicants regarding the outcome of their applications.**

**\*\*Successful applicants will receive 75% of their approved grant approximately 2 weeks after the Grant Committee's meeting.**

The final 25% will be sent out once Conference receives an evaluation of the event together with a financial statement showing revenues and expenses.

Applicant's Signature:

Date: