

**ANNUAL MEETING OF THE BRITISH COLUMBIA CONFERENCE
PROPERTY DEVELOPMENT COUNCIL OF THE UNITED CHURCH OF CANADA AND THE
METROPOLITAN COUNCIL OF THE UNITED CHURCH OF CANADA IN THE
LOWER MAINLAND OF B.C.**

March 19, 2011 – BC Conference Office, Burnaby, BC

- PRESENT** Maureen Anderson, Jacob Black-Lock, Debra Bowman, Dan Chambers (President), Cari Copeman-Haynes, Alvin Dixon, Carole Finch, Albert Fowler, Ian Fraser, Gary Gaudin, Doug Goodwin (Executive Secretary), Robyn Green, Wally Hargrave, Julianne Kasmer, Jean McCutcheon, Mark Paetkau, Jim White, Barbara Gregg.
- REGRETS** Jim Angus, Heather Burton, Brian Tsai, Shelley Stickel-Miles, Linda Gunn, Jim Angus
- STAFF PRESENT** Doug Goodwin, Ruth Stebbing
- AUTHORITY** Mark Paetkau, Chair, called the meeting of the Property Development Council of The United Church of Canada and the Metropolitan Council of The United Church of Canada in the Lower Mainland of BC to order. A quorum was present.
- PRAYER** The Chair invited Gary Gaudin to open in prayer.
- INTRODUCTION** Doug Goodwin introduced the Property Development Council, its legal standing, its purpose and job, and how it functions within the Conference.
- AGENDA** *M/S/C (Doug Goodwin/Gregg)
that the Agenda as presented be adopted.*
- MINUTES** *M/S/C (Doug Goodwin/Dixon)
that the Minutes of the May 13, 2010 Annual Meeting of the Property Development Council be adopted.*
*M/S/C (Doug Goodwin/Dixon)
that the Minutes of the December 10, 2010 Extraordinary Meeting of the Property Development Council be adopted.*
*M/S/C (Doug Goodwin/Dixon)
that the Minutes of the January 24, 2011 Extraordinary Meeting of the Property Development Council be adopted.*
- DIRECTORS' REPORT** Doug Goodwin presented a printed Directors' Report (Appendix I, page __) which highlighted the activities and decisions of the Property Development Council in 2010.
*M/S/C (Doug Goodwin/Gaudin)
that the Director's report be accepted.*
- FINANCIAL STATEMENTS 2010** Doug noted that auditor standards have recently changed. The auditors are now reluctant to produce draft statements as they have in the past. The internal PDC financial statements, therefore, were distributed (Appendix __, page __).
Mark Paetkau highlighted significant parts of the report.
*M/S/C (Goodwin /Black-Lock)
that the Property Development Council receive the Property Development Council internal Financial Statements 2010.*

AUDITOR'S STATEMENT

Doug Goodwin noted that the audit of the 2010 financial statements is presently underway. The auditor's report will be examined by the Finance Council and Executive Secretary. Mark Paetkau suggested that a special committee be established to receive the audited statements on behalf of the PDC.

M/S/C (Dixon/Fowler)

that Mark Paetkau, Ian Fraser, and Dan Chambers be authorized to review the final audited statements when received in order to accept them on behalf of the Property Development Council or to do otherwise as they deem appropriate.

APPOINTMENT OF FINANCIAL AUDITOR 2011

Doug Goodwin reported that management would like to continue to work with the present auditors since they had developed a good working relationship.

M/S/C (Finch /Fraser)

that the Property Development Council appoint the firm of Ernst and Young Chartered Accountants as auditors of the Property Development Council 2011 financial records.

ELECTION OF BOARD OF DIRECTORS

M/S/C (Dixon /Chambers)

that Ian Fraser, Gary Gaudin, Doug Goodwin, Barbara Gregg, David Martyn and Mark Paetkau be named as Directors of the Property Development Council.

SIGNING AUTHORITY

M/S/C (Finch /White)

that any two Directors of the PDC be and they are hereby authorized and directed to execute all documents required to sell, assign and transfer lands to the Buyer and sign, seal and deliver all instruments and to ratify and approve all acts and deeds as may be required to fulfill any of the PDC's obligations pursuant to a purchase or sale contract.

CONSIDERATION OF MEMBERSHIP FEES

M/S/C (Hargrave/Goodwin)

that there be no membership dues or fees assessed the membership.

THANK YOU

The meeting expressed a "thank you" to the Directors who have worked diligently on behalf of the Council over the last year.

ADJOURNMENT

M/C (Green)

that the Annual General Meeting of the Property Development Council and Metropolitan Council of the Lower Mainland Society adjourn.



Mark Paetkau, Chair

Rev. G. Douglas Goodwin, Secretary