

**ANNUAL MEETING OF THE BRITISH COLUMBIA CONFERENCE
PROPERTY DEVELOPMENT COUNCIL OF THE UNITED CHURCH OF CANADA AND THE
METROPOLITAN COUNCIL OF THE UNITED CHURCH OF CANADA IN THE
LOWER MAINLAND OF BC**

March 16, 2013 – BC Conference Office, Burnaby, BC

- PRESENT** Alyssa Anderson, Graham Brownmiller, Jenny Carter, Jean Daniels, Alvin Dixon, Al Fowler, Ian Fraser, Doug Goodwin (Secretary), Murray Gordon, Robyn Green, Barbara Gregg, Linda Gunn, Jake Highfield, Ray Jones, Karen Medland, Nancy O’Higgins, Jay Olson, Mark Paetkau (Chair), Jeff Seaton, Phil Spencer
- REGRETS** David Anderson, Gary Gaudin, David Martyn, Jim White
- STAFF PRESENT** Jacob Black-Lock, Doug Goodwin, Scott Reynolds (Recording Secretary)
- AUTHORITY** Mark Paetkau, Chair, called the meeting of the Property Development Council of The United Church of Canada and the Metropolitan Council of The United Church of Canada in the Lower Mainland of BC to order. A quorum was present.
- PRAYER** Al Fowler opened the meeting in prayer.
- INTRODUCTION** Doug Goodwin introduced the Property Development Council, its legal standing, its purpose and job, and how it functions within the Conference.
- AGENDA** *M/S/C (Gregg/Anderson)*
that the Agenda as presented be adopted.
- MINUTES** *M/S/C (Goodwin/Dixon)*
that the Minutes of the March 17, 2012 Annual General Meeting of the Property Development Council be adopted.
- M/S/C (Goodwin/Fowler)*
that the Minutes of the October 12, 2012 Extraordinary Meeting of the Property Development Council be adopted.
- DIRECTORS’ REPORT** Doug Goodwin presented a printed Directors’ Report (Appendix I, pages ___) which highlighted the activities and decisions of the Property Development Council in 2012 and early 2013.
- He noted that there were two property transfers in 2013:
- Lake Cowichan United Church property was transferred to the PDC (PID 025-450-581, Lot A District Lot 12 Cowichan Lake District Plan VIP74009).
 - St. John’s United Church, Clinton (PID 016-169-077, Lot 111, Township of Clinton) was sold to the The High Bar First Nation – Llenlleny’ten for \$90,000, completion date December 21, 2012.
- An agreement (Appendix II, pages _____) has been reached with the General Council that allows the transfer of properties from the General Council to the PDC. The agreement clarifies what happens to the assets of the PDC should it cease to exist.

There are several other property transfers in process that should be completed soon:

- Five titles at First United Church, Vancouver, are being transferred to the PDC from the General Council;
- Two titles at Camp Fircom are being transferred to the PDC from the General Council;
- Cahilty (Louis Creek) is being transferred from the Property Development Council to the Cahilty Community Heritage Society for \$1.

Doug reported that the Conference is working on behalf of the General Council to transfer the manse property at Bella Bella to the Heiltsuk Tribal Council.

Doug suggested that the work of the Property Resource Team be shifted from Conference operations to the PDC. This will allow clearer financial accountability and will also prevent the property work, which promises to be substantial, to overwhelm the rest of the Conference work. He also suggested that the PDC Board be enhanced to become more actively involved advising the property development and management work.

Both of these suggestions were well received by the meeting. Doug will present a clear plan to a future meeting, perhaps an extraordinary meeting, of the PDC.

M/S/C (Gordon /Medland)
that the Directors' report be accepted.

**APPOINTMENT OF
FINANCIAL
AUDITOR 2012**

Doug Goodwin noted that the Annual Meeting 2012 appointed the firm of Ernst and Young Chartered Accountants to audit the PDC 2012 financial records.

At the request of the BC Conference Executive the auditors, who also audit the BC Conference financial records, resigned as auditors in November 2012.

It was noted that the firm of Rolfe Benson has been appointed to audit the 2012 financial records of BC Conference.

M/S/C (Gregg/Fowler)
that Rolfe Benson be requested to conduct the audit of the 2012 financial statements.

**AUDITOR'S
STATEMENT**

Doug Goodwin noted that the audit of the 2012 financial statements has not yet begun. The auditor's report will be examined by the Finance Council and Executive Secretary. Mark Paetkau suggested that a special committee be established to receive the audited statements on behalf of the PDC.

M/S/C (Highfield/Jones)
that Mark Paetkau, Ian Fraser, and Jenny Carter be authorized to review the final audited statements when received in order to accept them on behalf of the Property Development Council or to do otherwise as they deem appropriate.

**ELECTION OF
BOARD OF
DIRECTORS**

M/S/C (Dixon/Olson)
that Ian Fraser, Gary Gaudin, Doug Goodwin, Barbara Gregg, David Martyn and Mark Paetkau be named as Directors of the Property Development Council.

**SIGNING
AUTHORITY**

M/S/C (Olson/Dixon)
that any two Directors of the PDC be and they are hereby authorized and directed to execute all documents required to sell, assign and transfer lands to the Buyer and sign, seal and deliver all instruments and to ratify and approve all acts and deeds as

may be required to fulfill any of the PDC's obligations pursuant to a purchase or sale contract.

THANK YOU

The meeting expressed a "thank you" to the Directors who have worked diligently on behalf of the Council over the last year.

ADJOURNMENT

M/C (Gordon)

that the Annual General Meeting of the Property Development Council and Metropolitan Council of the Lower Mainland Society adjourn.



Mark Paetkau, Chair

Rev. G. Douglas Goodwin, Secretary