



Authorization to Solemnize Marriages

British Columbia Conference – United Church of Canada
4383 Rumble Street, Burnaby, BC, V5J 2A2
604-431-0434 or 1-800-934-0434 kpurych@bc.united-church.ca

You may: (1) Submit this form electronically or (2) download this form and mail to BC Conference UCC, c/o Katie Purych, 4383 Rumble Street, Burnaby, BC, V5J 2A2.

In Submitting this form you confirm that the information is accurate, to the best of your knowledge

Date of Application: _____
Full Name of Applicant: _____ Email: _____
Address: _____
Phone: _____ Cell: _____

Please Check One:

- First Time Application (go to Section A) Yearly Renewal (go to Section B) Temporary One-Day Licence (go to Section C)

Section A: First Time Application

Pastoral Charge: _____ in Presbytery: _____

That the above named person be given permission to Solemnize Marriages with your Pastoral Charge.

- Enclosed is a statement why this person should Solemnize Marriages with your Pastoral Charge
 Enclosed is the Marriage Policy from your Pastoral Charge.

Name: Secretary of Official Board (or equivalent) _____ Email: _____

The Pastoral Charge forwards the application to their Presbytery Executive through the Presbytery Conference Minister.

The (Presbytery) _____ confirms that (Name): _____

can solemnize Marriages with the above named Pastoral Charge.

Name: _____ Email: _____

Section B: Yearly Renewal

Pastoral Charge: _____ in Presbytery: _____

That the above named person be given permission to Solemnize Marriages with your Pastoral Charge in the year: _____

Licence number: _____

Name: Secretary of Official Board (or equivalent) _____ Email: _____

The Pastoral Charge forwards the application to the BC Conference Office c/o Katie Purych

Section C: Temporary One-Day Licence applicant

Status:

Ordained Minister: Active Retired Retained

Diaconal Minister: Active Retired Retained

Designated Lay Minister: Active Retired

Date of Marriage: _____ Location of Marriage: _____ Congregation: _____

- Please have congregation where the marriage is to be recorded email Katie Purych stating that you have made arrangements to borrow their marriage registry book.
- Please have a letter of good standing from your Conference or Presbytery emailed to Katie Purych (outside BC Ministry Personnel only).
- For questions please refer to the BC Conference Marriage Policy <http://www.bc.united-church.ca/content/authorization-solemnize-marriage> kpurych@bc.united-church.ca